

**CITY OF ELK RIVER
SAFETY COMMITTEE
ACCIDENT REVIEW SUMMARY FORM**

NAME (this will not be given to Safety Committee):	DEPARTMENT: Parks & Recreation, Park Maintenance
--	--

ACCIDENT INFORMATION

DATE (OF ACCIDENT): 8/11/2015	TIME: 11:26 am
LOCATION: Riverplace Park	TYPE OF VEHICLE (IF INVOLVED):
INJURY? (YES OR NO) Yes	WORK COMP CLAIM FILED? (YES OR NO) No
PROPERTY DAMAGE? (YES OR NO. IF YES, DESCRIBE) No	
NATURE OF ACCIDENT (be specific, include work activity at time of accident): Employee and another employee were installing a horizontal ladder on playground equipment. Ladder slipped and hit the back of employee's ankles.	
ENVIRONMENTAL FACTORS: None	
UNSAFE CONDITIONS: None	
ACTION TAKEN: Told employee to be more careful. Employee said to get out of the way faster.	

SAFETY COMMITTEE RECOMMENDATION (to be filled out by Committee): Nick Flaherty suggested having another person assist with holding the ladder. (September 23, 2015 meeting)
