

**CITY OF ELK RIVER  
SAFETY COMMITTEE  
ACCIDENT REVIEW SUMMARY FORM**

<b>NAME</b> (this will <b>not</b> be given to Safety Committee):	<b>DEPARTMENT:</b> Parks and Recreation, Ice Arena
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**ACCIDENT INFORMATION**

<b>DATE (OF ACCIDENT):</b> 9-20-15	<b>TIME:</b> 2:45 pm
<b>LOCATION:</b> Ice Arena	<b>TYPE OF VEHICLE (IF INVOLVED):</b>
<b>INJURY? (YES OR NO)</b> Yes	<b>WORK COMP CLAIM FILED? (YES OR NO)</b> Yes
<b>PROPERTY DAMAGE? (YES OR NO. IF YES, DESCRIBE)</b>	
<b>NATURE OF ACCIDENT (be specific, include work activity at time of accident):</b> Employee was retracting the extension cord back into the unit that hangs in the ceiling of the barn. The unit that holds the extension cord ended up falling from the ceiling and hitting employee in the head.	
<b>ENVIRONMENTAL FACTORS:</b> None.	
<b>UNSAFE CONDITIONS:</b> None.	
<b>ACTION TAKEN:</b> Removed other retractable extension cords from ceiling until a harness can be installed.	

<b>SAFETY COMMITTEE RECOMMENDATION (to be filled out by Committee):</b> Tony Seibert advised that all of the extension cord units were removed from the ceilings to prevent any other issues. (November 18, 2015 meeting)
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