

**CITY OF ELK RIVER
SAFETY COMMITTEE
ACCIDENT REVIEW SUMMARY FORM**

NAME (this will not be given to Safety Committee):	DEPARTMENT: Parks and Recreation
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ACCIDENT INFORMATION

DATE (OF ACCIDENT): 1-12-16	TIME: 1:00 a.m.
LOCATION: Handke Pit	TYPE OF VEHICLE (IF INVOLVED):
INJURY? (YES OR NO) Yes	WORK COMP CLAIM FILED? (YES OR NO) Yes
PROPERTY DAMAGE? (YES OR NO. IF YES, DESCRIBE) No	
NATURE OF ACCIDENT (be specific, include work activity at time of accident): Employee was sweeping ice rink. Getting into JD tractor/broom. Slipped on ice and missed the step on the tractor/broom. Injured knee.	
ENVIRONMENTAL FACTORS: Snow on ice.	
UNSAFE CONDITIONS: Working on ice.	
ACTION TAKEN: Reminded employees to take their time when mounting or dismounting equipment.	

SAFETY COMMITTEE RECOMMENDATION (to be filled out by Committee): Tony Seibert advised that employees should be utilizing the three-point approach to prevent slipping/falling. Jeff Smith agreed with the three-point approach and indicated that these types of incidents are hazards of winter. (January 20, 2016 meeting)
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